

No.11/12/98-4FR-II

From

The Financial Commissioner & Secy. to  
Govt. Haryana, Finance Department.

To

- 1) All Heads of Departments,  
Commissioner, Ambala, Gurgaon,  
Rohtak and Hisar Divisions, All  
Deputy Commissioner and Sub-Divisional  
Officers (Civil) in Haryana.
- 2) The Registrar,  
Punjab & Haryana High Court, Chandigarh.

Dated Chandigarh, the 12th August, 1998.

Subject: Encashment of unutilised earned leave.

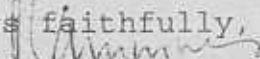
Sir,

I am directed to invite a reference to Haryana Government, Finance Department Circular letter No.11/50/87-1FR-II, dated 29.4.87 wherein it was decided to grant benefit of leave encashment to Haryana Government employees, on retirement, upto 240 days. The question of raising the limit of this benefit has been under consideration of the State Govt. for some time past. After careful consideration, it has now been decided to raise the maximum limit of leave encashment from 240 days to 300 days to the following categories w.e.f.1.7.97.

- i) Retirement on attaining the age of superannuation
- ii) Cases where the service of a Government servant has been extended in the interest of public service, beyond the date of retirement on superannuation:
- iii) Voluntary/pre-mature retirement:
- iv) Where the services of a Government servant are terminated by notice or by payment of pay & allowances in lieu of notice, or otherwise in accordance with the terms and conditions of his appointment:
- v) In the case of termination of re-employment after retirement:
- vi) In the case of death of a Government servant while in service, to the family of the deceased:
- vii) In the case of leave preparatory to retirement:
- viii) In the case of transfer of a Government servant to an industrial establishment.
- ix) On absorption of a Government servant in the Central Public Sector Undertaking/autonomous body wholly or substantially owned or controlled by the Central/State Government.
- x) A Government servant who resigns or quits service shall be entitled to cash equivalent in respect of earned leave at credit on the date of cessation of service, to the extent of half of such leave at his credit, subject to a maximum of 150 days.

There will, however, be no change in the existing terms and conditions for the grant of this benefit.

2. Necessary amendments to the relevant rules will be issued in due course.

Yours faithfully,  


(RAM NIWAS)

Joint Secretary Finance,  
for Financial Commissioner & Secy. to  
Govt. Haryana, Finance Department.

No.11/12/98-4FR-II Dated Chandigarh the 12th August,1998

A copy alongwith a spare copy, is forwarded to the Accountant General, Haryana for information and necessary action.

(RAM NIWAS)  
Joint Secretary Finance,  
for Financial Commissioner & Secy. to  
Govt. Haryana, Finance Department.

A copy is forwarded to all the Financial Commissioner, Haryana and all administrative Secretaries to Government of Haryana for information & necessary action.

(RAM NIWAS)  
Joint Secretary Finance,  
for Financial Commissioner & Secy. to  
Govt. Haryana, Finance Department.

To

All Financial Commissioner, Haryana &  
All Administrative Secretaries to Govt. Haryana.

No.11/12/98-4FR-II Dated Chandigarh the 12th August,1998

A copy is forwarded to the Principal Secretary/ Secretaries/private secretaries to the Chief Minister/ Minister/Ministers/ Ministers to States for information of the Chief Minister/Ministers/ Ministers of State, Haryana.

(RAM NIWAS)  
Joint Secretary Finance,  
for Financial Commissioner & Secy. to  
Govt. Haryana, Finance Department.

To

The Principal Secretary/Secretaries/Private Secretaries to the Chief Minister/Ministers of State, Haryana.

No.11/12/98-4FR-II Dated Chandigarh the 12th August,1998

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