

From

The Additional Chief Secretary to Government Haryana  
Finance Department.

To

1. All Head of the Departments in Haryana.
2. Registrar General, Punjab & Haryana High Court, Chandigarh
3. All the Commissioners, Ambala, Hisar, Gurgaon and Rohtak Division
4. All the Deputy Commissioners and Sub Divisional Office (Civil) in Haryana State.

Memo No.:- 28/22/2017-5B&C  
Dated, Chandigarh the 19<sup>th</sup> January, 2018 .

**Subject: - Regarding Digitization of Vouchers.**

Please refer to the Finance Departments instruction No. 28/22/2017-5B&C dated 19.09.2017 on the subject cited above, vide which the State Government had decided to make Digitization of Vouchers mandatory in the entire State of Haryana, in two phases:-

1. All DDOs of District Treasury offices w.e.f. 02/11/2017.
2. All DDOs of Sub-Treasury offices w.e.f. 01/12/2017.

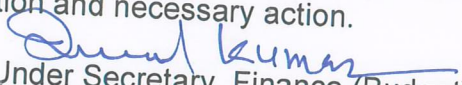
However, the implementation was show due to non-procurement of e-tokens/dongles by the Departments. It has now been decided to make Digitization of Vouchers mandatory (for all Departments in the State) w.e.f. 01-02-2018.

You are requested to procure e-tokens / dongles well before 01-02-2018 and use them, failing which the e-billing system will not allow to generate bills.

These instructions may kindly be brought to the notice of all concerned in your Department for strict compliance. These instructions can also be downloaded from the Finance Department website [www.finhry.gov.in](http://www.finhry.gov.in).

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. 

A copy each is forwarded to all the Additional Chief Secretaries/Principal Secretaries to Government Haryana for information and necessary action.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. e

To

All the Additional Chief Secretaries /Principal Secretaries to  
Government Haryana.

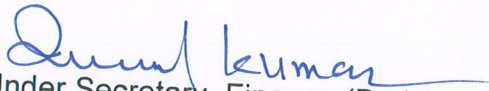
U.O. No. 28/22/2017-5B&C

Dated, Chandigarh the 19<sup>th</sup> January, 2018 .

Endst No. 28/22/2017-5B&C

Dated, Chandigarh the 19<sup>th</sup> January, 2018 .

A copy is forwarded to Principal Accountant General (A&E), Haryana for  
information and necessary action please.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. e

Endst. No: 28/22/2017-5B&C

Dated, Chandigarh the 19<sup>th</sup> January, 2018.

A copy forwarded to following for information and necessary action.

1. The Managing Director HARTRON, Sector 17, Chandigarh with the request to provide Digital Signature (Dongle/e-token) on priority basis as and when orders received from Departments.
2. All Treasury Officers/Assistant Treasury Officers in the State of Haryana.

  
Under Secretary, Finance (Budget)  
for Additional Chief Secretary to Government Haryana,  
Finance Department. e e