

**GOVERNMENT OF HARYANA
FINANCE DEPARTMENT OFFICE MEMORANDUM**

No. 5/6/2005-5B&C

Dated 29th June 2017

Subject: Revised Guidelines for Formulation, Appraisal and Approval of Government funded schemes/projects.

Sir/Madam,

In continuation of Finance Department Guidelines (amended) for formulation, appraisal and approval of Government funded schemes/projects issued vide Office Memorandum No. 5/6/2005-5B&C dated 5th November 2013 and 28th June 2016, the Finance Department has further revised the guidelines/mechanism of granting approval of Government funded schemes/projects through Standing Finance Committee.

2. Keeping in view the inflationary impact and changing investment scenario, Finance Department has reconstituted Standing Finance Committee 'A', 'B' & 'C' and increased financial cap of scheme/project for its approval.

3. The revised financial ceiling, mechanism/structure for approval and appraisal of Government funded new schemes/projects by the SFC's in the State is as under:-

Name of the Committee	Project Value	Structure of Standing Finance Committee
1	2	3
Committee - 'A'	Project/Scheme/ Programme costing less than ₹10 crore annually or costing less than ₹ 50 crore over a five year period.	1. Administrative Secretary of the Department (In-Chair). 2. Representative of Finance Department. 3. Representative of Planning Department. 4. Representative of stake holders. 5. Consultant/ Domain expert, if any. 6. Head of sponsoring Department (Member Secretary).
Final approval shall be obtained at the level of Hon'ble Minister-In-Charge of the Department concerned on file.		
Committee - 'B'	Project/ Scheme/ Programme costing more than or equal to ₹ 10 crore and less than or equal to ₹ 100 crore annually. (Costing upto ₹ 500 crore over a five year period).	1. Administrative Secretary of the Finance & Planning Department (In-Chair). 2. Administrative Secretary of the sponsoring Department. 3. Administrative Secretaries of other stake-holding Departments. 4. Secretary/ Special Secretary of Finance (Expenditure controlling concerned Branch). 5. Consultants/ Domain experts, if any. 6. Secretary/ Special Secretary of Finance (ERAMU) Member Secretary).

Continued2..

	Final approval shall be obtained at the level of Hon'ble Finance Minister on file.	
Committee- 'C'	Project/ Scheme/ Programme costing more than ₹ 100 crore annually. (Costing more than ₹500 crore over a five year period).	<ol style="list-style-type: none"> 1. Minister-in-charge of Finance Department (In-Chair). 2. Minister-in-charge of Department concerned. 3. Administrative Secretary of the Finance & Planning Department. 4. Administrative Secretary of the sponsoring Department. 5. Administrative Secretaries of other stake-holding Departments. 6. Secretary/ Special Secretary of Finance (Expenditure controlling concerned Branch). 7. Consultants/ Domain experts, if any. 8. Secretary/ Special Secretary of Finance (ERAMU) Member Secretary).
	Final approval shall be obtained at the level of Hon'ble Chief Minister on file.	

4. The Department should follow the earlier guidelines dated 5th November 2013 and 28th June 2016 for preparation of DPR and other clauses like Evaluation, Project Management Unit (PMU), Capacity Building, Management Information System (MIS) as the generic structure of DPR, SFC Memorandum for SFC will be remained same.

5. The amended guidelines may kindly be brought to the notice of all concerned for compliance/adherence. These guidelines shall come into force w.e.f. 22 June, 2017.

6. These guidelines can be downloaded from the website of Finance Department i.e. WWW.finhry.gov.in.


P. Raghavendra Rao
Additional Chief Secretary to Govt. Haryana
Finance Department

Endst. No. 5/6/2005-5B&C

Dated: 29th June, 2017

To

1. All the Additional Chief Secretaries/Principal Secretaries to Govt. Haryana.
2. Registrar (General), High Court of Punjab & Haryana.
3. All the Divisional Commissioners in Haryana.
4. All the Head of Departments, Haryana.


Under Secretary Finance (Budget)

for additional Chief Secretary to Govt. Haryana
Finance Department

INTERNAL CIRCULATION:

1. All the officers/ Joint Secretaries/Deputy Secretaries/Under Secretaries/ Superintendents of FD.
2. In-Charge, Computer Cell (FD).